



Board Meeting

November 16, 2016

Agenda

- ◆ Welcome and Introductions
- ◆ Treasurer
- ◆ Principal/LSC Updates
- ◆ Projects and Procurement
- ◆ Volunteers
- ◆ Communications
- ◆ Fundraising
- ◆ Outreach
- ◆ Teacher Liaison
- ◆ New Business

Statement of Operations

October 2016

Statement of Operations	2015 Oct	2016 Oct	2015 Jan -Oct	2016 Jan -Oct
Fundraising & Sponsorships (1)	22,252	17,128	73,780	82,117
Credit card fees	(295)	(283)	(1,062)	(988)
Cost of fundraising (1)	0	(560)	(7,459)	(14,508)
Net fundraising	21,957	16,285	65,259	66,621
Operating expenses	(78)	(270)	(829)	(1,195)
Block party expenses	0	(298)	(713)	(671)
Net Operating Income	21,879	15,718	63,717	64,755
Donations to Pulaski School				
Total	(89)	(33,000)	(10,218)	(48,153)
Net Income per financial statements	21,790	(17,283)	53,499	16,602
Cash balance, end of period	\$70,017	\$100,138	\$70,017	\$100,138
Memo:				
(1) In Kind fundraising which is excluded	0	0	10,944	2,446
Presentation is cash basis and therefore differences exist with donation summary due to timing of deposits				

- Cash is reserved for playground project
- Annual operating plan to be prepared
- Fundraising Events: preparation of "impact debriefs"
- In kind donation accounting

Principal and LSC Updates

- ◆ Discussed Match campaign funding and goal (details in later slide)
- ◆ Mrs. Racasi sent letter home to Pulaski families discussing budget shortfalls and how FOP is helping. Mentioned that all fundraising efforts need to be supported.
- ◆ Principal priorities
 - Technology needs (see Project and Procurement slide)
 - Office Supplies (paper and toner)
 - Reading Supplies to support units of instruction
 - Teacher PD: substitute coverage so that teachers can participate in learning walks and/or peer observations
 - Purchase of monthly student/staff attendance incentives/rewards

Projects and Procurement

- ◆ Follow up on damaged whiteboards.
 - Some were damaged likely from the manufacturer
 - Need to hear back from teachers before going back to supplier
- ◆ Technology Needs Assessment from Mr. W. and Ms. Natale
 - 3 document cameras for new classrooms
 - Chrome books for new 3rd and 4th grade
 - 6 for new 4th grade classroom
 - OR 7 additional to fill a 3rd grade cart and 14 additional to fill 4th grade cart
 - iPad minis plus cases
 - 6 iPad minis plus cases for new 1st grade classroom
 - Pulaski has 15 loose iPads. If the school had 15 more we could have a full cart that could be checked out. The school does already have the cart.
 - 4 projectors (2 classrooms don't have working ones, need 2 backup ones)
 - 5 sets of classroom speakers
 - Computers in the design lab are outdated and unable to hold current software
 - Design lab laser cutter – Mr. W. has started fundraising for this
 - Teacher laptops – school budget should cover these of FOP would have to donate funds to Pulaski because they need to be purchased through CPS.
 - Discuss Chromebooks vs. PCs for students.

Volunteers

- ◆ Gala Sub Committee – Auction Item solicitors and program creators
- ◆ Lunch/Recess volunteers needed – contact Michelle Sherman if interested:
michellemcclung@Hotmail.com
- ◆ Contact Bob Fox for these and future volunteer opportunities –
bob@friendsofpulaski.org

Communications

◆ No update

Fundraising

- ◆ Chicago Wolves Family Day, January 22nd
 - Does FOP want to collect payment or Wolves?
 - Can do through Z2 or in cash/checks collected
 - Pricing: Our ticket price is \$17, face value is \$23. Do we sell for \$23 and FOP keeps the \$6 per ticket as small fundraiser?
 - Milton Uribe has donated a Motor Coach for 55 people to and from the event. Thank you Milton!
 - Wolves will make digital and paper flyers to promote the event.
 - How can we drum up excitement and involvement in the event?
- ◆ Chipotle – 11/17, 4-9 PM, Damen location
- ◆ Fresh Thyme fundraiser
 - 5% shopping day
- ◆ Artificial Turf for playgrounds
 - David is meeting with CPS facilities and legal on 12/2 to discuss

Fun Run

◆ Fun Run

- Great success once again! Thanks to the entire team for a job well done!
- Final Total: **\$33,841.76**

Teacher Liaison

- ◆ Survey going out to teachers to gauge interest in Auction art projects and teacher experiences, including willingness to participate and desire for items to be included in auction or student raffle.
- ◆ The STEM committee (made up of one teacher from each grade band) is requesting a donation of \$300 to cover a 45-60 min family show by NIU (Northern IL University) at K-8 Family STEM Night on February 15.

Party with a Purpose 2017

- ◆ Saturday February 25th, 2017
- ◆ Committee: Leah Gray, Natalie Fox, Kate Barthel, Bridget Brosnan, Vanessa Sowka
- ◆ So far have a committee of 4 volunteers soliciting donations
- ◆ Invitation is done, will be printed on half sheets and sent home in backpacks by 12/4
- ◆ Hoping to have early ticket sales live in Silent Auction Pro by 12/11. Will need FOP website updated as well – will loop in Stephanie Harte to help
- ◆ Kate Barthel is working with Bridget Brosnan and Sarah Harris on sending a survey to teachers pending approval by Mrs. Racasi
- ◆ Hoping to acquire sponsors and put up signs around school by January
 - Michelle Maher's company provided quotes for printing signs
 - Can Mr. W. print in his room at school?

New Business

◆ Winter Match Campaign

- Debbie Gibbons willing to run
- Laura and Jamie will work on lining up funders
- Decide dates. Based on last year: Letters home Nov. 28th and match ends Dec. 9th. Too aggressive on timeline? What about Dec. 5th to 16th?
- Goal 5k in funding and 5k in matching from Pulaski community
- Mrs. Racasi sent email to school this week discussing budget shortfall and supporting the match campaign. Letter from FOP will go home with specific details and dates
- Per discussion with Mrs. Racasi funds raised from match campaign will go to single subject teachers. She will control funds and requests will come through her. This will bridge shortfall in funding due to this year's budget constraints.

Open Meeting Topics

- ◆ Cory Creswell to discuss budget for single subject teachers
- ◆ Next Meeting December 21st, Pulaski Library.